



City of Boca Raton

Code Compliance Division / Building

CITY HALL • 201 WEST PALMETTO PARK ROAD • BOCA RATON, FLORIDA 33432-3795 • PHONE: (561) 393-7930
INTERNET: www.ci.boca-raton.fl.us

PRE-PERMIT CONSTRUCTION AGREEMENT **For Commercial and Residential Condominium Unit Interiors Only**

*Applicant must submit (2) originals.

DATE: _____, 2011

TO: Mike Fichera, Building Official

FROM: General Contractor Qualifier: _____

Company Name: _____

RE: Permit Application Number: _____

Property Address: _____

Dear Sir,

In accordance with the provisions of section 105.12 of the Florida Building Code, 2007 Edition, I hereby request approval to start the work delineated in the application noted above prior to issuance of the building permit. I hereby acknowledge:

1. That any work completed is entirely at the applicant's risk. Any corrections required for code compliance shall be at the applicant's sole expense. Any work required for correction will be subject to the normal re-inspection policies, procedures and re-inspection fees.
2. That the work will not proceed past the first required inspection. The work is limited to existing commercial interior alteration projects involving demolition, concrete cutting of ground floors, plumbing rough, mechanical rough, electrical rough and interior wall framing. The installation of new sheetrock and insulation is specifically prohibited under this agreement. No structural alterations of any kind are permitted.
3. That no portion of the commercial interior renovation work to be commenced will, in any manner whatsoever, alter an exterior portion of the building where such alteration would require Community Appearance Board approval.
4. That, where these systems exist, the fire alarm and fire sprinkler systems will remain in service as required by code.
5. That the Notice of Commencement has been recorded and a copy submitted with this agreement. And a certified copy of the contract is submitted with this agreement.
6. That this agreement expires in 60 days from its approval date. Fines and penalties will be assessed in accordance with applicable code if the building permit is not obtained within this period. The Building Official may extend this agreement if, in his opinion, there is good and sufficient cause and the applicant submits a written request and justification within 10 days of the expiration date.

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I, _____ agree, as the General Contractor Qualifier, to the stipulations stated above in order to obtain the Building Official's approval to begin the construction prior to the issuance of the building permit. I further understand that any violations to the conditions of this agreement will result in immediate revocation of this agreement. Additionally, it is understood that a triple fee penalty will be assessed for permits associated with any portion of the work where it is determined that the scope of work permitted by this agreement is exceeded prior to the issuance of an approved permit for that work. Upon revocation of this agreement all work will cease until issuance of the approved permit.

Signature (General Contractor Qualifier)

Contact Phone Number

SUBSCRIBED AND SWORN TO before me this ____ day of _____ 200____,

Notary Public

My Commission Expires: ____/____/____

I _____ agree, as the Owner, to the stipulations stated above in order to obtain the Building Official's approval to begin the construction prior to the issuance of the building permit. I further understand that any violations to the conditions of this agreement will result in immediate revocation of this agreement. Additionally, it is understood that a triple fee penalty will be assessed for permits associated with any portion of the work where it is determined that the scope of work permitted by this agreement is exceeded prior to the issuance of an approved permit for that work. Upon revocation of this agreement all work will cease until issuance of the approved permit.

Signature (Owner)

SUBSCRIBED AND SWORN TO before me this ____ day of _____ 200____,

Notary Public

My Commission Expires: ____/____/____

FOR DEPARTMENT USE ONLY:

Date: ____/____/____

Approved: _____
Zoning Officer

Date: ____/____/____

Approved: _____
Building Official